

POINTS TO REMEMBER

- All Programs are conducted in March/ April
- Cadets require a Criminal Record Check
- Cadets must satisfy their School Board requirements for work experience.
- Cadets are responsible for their transport and accommodation
- This is NOT a Cadet Program under the supervision of DND. Cadets attend the Aerospace Facility as a student under the auspices of the Ministry of Education



Air Cadet League of Canada, British Columbia Provincial Committee

#2 - 7630 Montreal Street
Delta, B.C.

Phone: 604-732-9119

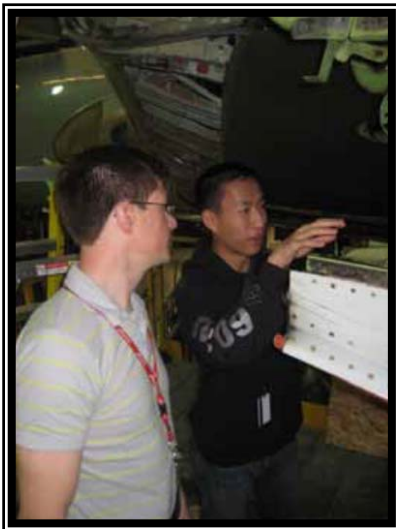
TF: 1-866-614-2272

Fax: 604-732-9115

E-mail: bcpc@aircadetleague.bc.ca

Website: www.bc.aircadetleagueofcanada.ca

Program Coordinator: Norm Lovitt



(All photos courtesy Capt Jen Taylor)

HIGH SCHOOL WORK EXPERIENCE PROGRAM



Working in Partnership with

- BC Aerospace Industries
- BC Ministry of Education



The *Air Cadet League* in partnership with the *Aerospace Industry* is offering a High School Work Experience Program to selected senior cadets that will provide them with the opportunity to gain 40 hours of voluntarily work experience in either an aerospace technical maintenance facility or an airport operations environment. This work experience will also fulfill the 30 hours work experience and community service requirement for graduation. The aerospace technical maintenance applicants should have taken or intend to take courses in either Automotive or Electronics.

RESPONSIBILITIES & GOALS:

• **BCPC**

- Promote Program
- Establish Partnerships
- Provide motivated applicants to Industry and program oversight to SSCs -Industry.

• **AEROSPACE INDUSTRY**

- Develop program content and supervise student while at their facility

• **MINISTRY OF EDUCATION**

The goals of the work experience are to provide students with :

- a new learning experience beyond the classroom
- Opportunities to apply in school learning to the world of work
- Opportunities to prepare them for the transition from a school environment to a work environment

While on work experience schools will supervise and monitor the student.

• **SSC Chair /CO Responsibility**

- Inform Cadets of opportunity and promote program at squadron.
- Assist Cadet(s) where necessary
- Ensure Cadet has submitted Application for criminal record check.
- Review completed application package and recommend (not recommend) cadet prior to submission to school

• **Cadet Responsibilities**

- Download appropriate forms and guidelines from BCPC Website.
- Submit application for Criminal record check
- Complete application package as instructed on application form and in guidelines.
- Take completed package to CO and SSC Chair for approval.
- Make a second copy of the approved package.
- Take the original copy of the application package to school counselor/teacher responsible for administering High School Work Experience Program
- School counselor ensures that Student satisfies all of the school board requirements and completes a standard worksite agreement.
- Take second copy of approved Application package to interview
- Attends interview and/or Orientation briefing at Company



Air Cadet League of Canada, British Columbia Provincial Committee

#2 - 7630 Montreal Street

Delta, B.C.

V4K 0A7

Phone: 604-732-9119

TF: 1-866-614-2272

Fax: 604-732-9115

E-mail: bcpc@aircadetleague.bc.ca

Website:

www.bc.aircadetleagueofcanada.ca